

Score: 4.0 - 4.5 - 5.0

vocabulary

Level

files

## English Usage

#### Intermediate

Student's Book

the





## Vocabulary Files CEF Level B1

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Below are 12 words which are all somehow connected with the world of work. Put the words into two groups and then give each group of words a title.

cierk computer businessman printer telephone colleague secretary manager FAX machine typewriter director answering machine				
A:Office Workers	B: Office Equipment	(FR)		
		Omment		
		and feel		

#### **EXERCISE 2**

Match the following words which are related to each other in different ways:



R The wor	ds 'earn' and 'win' are often confused by students.
to earn	= to get money by working; to get paid for a job, e.g. earn money
to win	= 1 to gain victory in a game, contest, etc, e.g. win a match
	2 to obtain a prize in a competition etc, often by luck
	e.g. He won £50 in the crossword competition.

Show that you understand the relationship and the difference between the pairs of words from EXERCISE 2 by completing the following grid with their correct forms:

PAIR OF WORDS	EXAMPLES
	Factory workers are paid a weekly Teachers are being offered of over £15.000 a year.
	I had a part-time as a gardener when I was a student. Coalminers in dangerous and unpleasant conditions.
	He doesn't enough to support his family. If I the lottery, I'll buy you a car.
	Workers at the car complained about the noise of the new machinery. The lawyer's is on the third floor.
	He sometimes went for a drink after work with his from the building site. She discussed with her the possibility of a promotion to senior manager.



In recent years, there has been a fashion for starting small businesses, e.g. small restaurants, services or shops. It takes a lot of courage and usually some financial aid in the form of a bank loan to set up your own business. It means taking a risk, too, because you can never be sure if your business will be a success. You could find yourself owing a lot of money to the bank, or, in the worst of circumstances, you could even 'go bust'. On the other hand, you could earn a good living if you are prepared to work hard — who knows? You could even become a millionaire!

Match the following verbs and noun phrases to form expressions which appear in the text:



#### **EXERCISE 5**

#### Word building

*Complete the following grid with the correct form of the words:* 

NOUN	ADJECTIVE
	successful
life, living	
risk	risky
	manageable
courage	
	life, living risk

Now use the information above to fill the gaps in these sentences:

- 1 My parents \_\_\_\_\_ me to train as an accountant.
- 2 The shop's \_\_\_\_\_ locks up at the end of the day.
- 3 You can't get rich without taking a few
- 4 i took the exam but unfortunately I wasn't \_\_\_\_\_
- 5 My grandfather \_\_\_\_\_\_ to the age of ninety-eight.

#### Frequently confused words

Fill the gaps in the sentences below with the correct forms of the words in the box:

 lend owe borrow debt loan

 1 I \_\_\_\_\_\_\_\_ a romantic novel from the library.

 2 I'm going to ask my father for a \_\_\_\_\_\_\_ of £500 so I can buy a motorbike. Do you think he'll agree?

 3 If I \_\_\_\_\_\_\_ you this shirt I know I'll never get it back in one piece.

 4 I've spent so much money this month, I'll soon be running into \_\_\_\_\_\_.

 5 I'm still waiting for you to give me back that fiver you \_\_\_\_\_\_ me.

#### EXERCISE 7

#### Work-related vocabulary

The words in the box below can be combined with the word **work**. Sort them into two groups, those which can precede and those which can follow 'work' :

house man load home paper force brick book top over

3	work	work	
ž.			331
R			SF' SA
618			The first
N.S. I. N.			

Now complete the following sentences with the correct compound:

- 1 A <u>work</u> arrived yesterday to put up a new fence.
- 2 Many women complain that their husbands don't do any <u>work</u>.
- 3 Employees are demanding higher wages to compensate for their increased work \_\_\_\_\_.
- 4 For your \_\_\_\_\_\_ *work* , complete Exercise 10 in your <u>work</u>

## Unit 2



describing things

ADJECTIVES				
big	small			
large	little			
huge	tiny			
enormous	minute			

#### **EXERCISE 1**

Match the words with similar meaning in the list below:



Now match the words with opposite meanings below:

- 1 old
- 2 heavy
- 3 tiny
- 4 brand new
- 5 antique



light modern second-hand huge new

#### Unit 2 Describing Things

#### EXERCISE 2

Use the words from the previous exercises to complete the sentences below:

- 1 This isn't \_\_\_\_\_; it's second-hand.
- 2 They have a modern house but it's full of \_\_\_\_\_\_ furniture.
- 3 This pile of books is too \_\_\_\_\_\_ to carry. Could you help me?
- 4 She used to live in a tiny flat in Battersea, but after the success of her book she moved to a \_\_\_\_\_\_ house with eleven rooms.
- 5 Do you prefer square or \_\_\_\_\_ clock-faces?
- 6 This blouse comes in three sizes: small, medium and \_\_\_\_\_



#### EXERCISE 3

The following denote particles or small quantities of things. Match the words on the left with those on the right to form phrases:



*Fill the gaps in the following sentences with words from the previous exercise in their correct forms:* 



- 1 I wrote my address down on a \_\_\_\_\_ of \_\_\_\_.
- 2 The recipe says you should add a \_\_\_\_\_ of \_\_\_\_ to the sauce.
- 3 I enjoyed the picnic on the beach but I kept getting \_\_\_\_\_\_ of \_\_\_\_\_ in my sandwiches.
- 4 I felt a \_\_\_\_\_\_ of \_\_\_\_\_ on my head; it must be starting to rain.
- 5 He's so romantic; he sent me a huge \_\_\_\_\_\_ of \_\_\_\_\_ of \_\_\_\_\_

#### **EXERCISE 5**

#### **Describing objects**

We often derive the name of something from the purpose for which it is intended. For example, a **jam jar** is a jar which is used or has been used as a container for jam. Match the following nouns in a similar way:

- 1 potato
- **2** tea
- 3 dish
- 4 cigarette
- 5 toothpaste
- 6 soap
- 7 biscuit
- 8 milk
- 9 soup
- 10 glove
- 11 rubbish
- 12 money



Choose from the words in the box to complete the sentences below:

synthe	ic delicious	refreshing	stylish	skilful	dramatic
1 That v	vas a really		_ meal!		
2 I enjo	/ed the play; th	e murder sce	ne was v	ery	· · · · · ·
3 My sh	rt is made of _		mate	erial but l	would prefer cotto
4 Lemo	nade is a very		drin	k in the s	ummertime.
	ave to be a pre bends on the c			driver to	o cope with those
<b>6</b> She w	ore a very		_ outfit to	the wea	dding.

#### EXERCISE 7

Find 18 adjectives from this unit in the wordsearch square below:

enor	mous	-	thetic			ous			larg		huge
		round	d c big			ew old	hea dar	ivy k r	tiny node		
			big								
	E	T	U	Ν	I	M	Ν	Ε	W	D	
	Ν	I	Z	Y	L	I	T	T	L	E	
	0	Ν	R	V	T	Ε	G	R	Α	L	
¥.	R	Y	Α	Α	F	D	L	0	D	I.	
	М	0	D	Ε	R	Ν	W	U	Α	С	
	0	S	J	Н	U	G	Ε	Ν	R	I.	
	U	В	S	Μ	A	L	L	D	K	0	
	S	Y	Ν	T	Н	Ε	T	I	С	U	
	X	G	Μ	Н	S	l	L	Y	T	S	
	Α	Ν	т	Т	Q	U	Ε	В	Т	G	

## Unit 3



The **media** are the means of mass communication, e.g. television, radio, newspapers. Their purpose is to entertain or spread news and information to a large number of people.

#### **EXERCISE 1**

Sort the following vocabulary items into two groups: words associated with newspapers and words associated with television.

article	programme	presenter	reader	viewer
prin	channel	press sho	ow head	lline





Now complete the following sentences with the words in the previous exercise in their correct forms:

- 1 The lead(ing) story appears on the \_\_\_\_\_\_.
- 2 The \_\_\_\_\_ captures the reader's attention and introduces him or her to the topic of the main story.
- 3 Each article is printed down the page in \_\_\_\_\_.
- 4 A \_\_\_\_\_ provides vitality and can make the events in the news seem more immediate to the reader.
- 5 A news article is divided into \_\_\_\_\_\_ so that it's easier to read.

#### **EXERCISE** 4

Match the following terms with the correct definition from the choices given below:

the editor a journalist an illustrator a correspondent the Press

1 Someone who collects information for and writes news articles

2 The person who provides the sketches and cartoons for the newspaper

is \_\_\_\_\_

3 A collective term for certain media personnel

is

4 The person who decides on the overall policy and content of the newspaper

is \_\_\_\_\_

5 A reporter working on a news story on the spot, e.g. in a foreign country,

is

is

*The purpose of a headline is to sum up in a few words the main news event. Read the following imaginary newspaper headlines and write them out in full sentences:* 



#### **EXERCISE 6**

Newspapers and television have a strong influence on the ideas and opinions of the general public. However, we rely on the media as a whole to provide us with entertainment as well as information.

Can you match the definitions with the following types of TV show?



quiz show game show talk show series/serial soap opera

- 1 An interviewer (the host) talks to different celebrities each week, often with a studio audience present.
- 2 On-going television drama whose storyline claims to reflect issues and happenings of everyday life.
- 3 Individuals or teams answer general knowledge questions to win cash or other prizes.

- 4 Television drama divided into a number of episodes and broadcast at regular weekly times.
- 5 Individuals or teams take part in activities to win cash or other prizes.

Into which category of television show do you think the following fall?

Coronation Street	
Wheel of Fortune	
Lost	
Who wants to be a millionaire?	
The Larry King Show	



#### EXERCISE 7

#### Research

Go to a newsagent's or kiosk which sells foreign magazines and newspapers and find British examples of the following:

1 a women's magazine

2 a sports magazine

3 a daily newspaper

4 a music magazine/newspaper

5 a computer magazine

## Unit 4



## predictions

#### **EXERCISE 1**

#### Horoscopes

Astrology is just one of the many ways which people use to try to find out what is going to happen in the future. Can you match the signs of the zodiac with their Latin names?



If you believe that certain things are signs of bad luck and that others are signs of good luck, you are said to be **superstitious**.

Some superstitions involve everyday incidents. Do you know whether the following are considered omens of good or bad luck? Tick the right column.





good luck	bad luck		$\alpha$
		walking under a ladder	×3
		finding a penny	$\zeta \varphi$
		opening an umbrella in the house	/
		putting new shoes on the table	
		hanging a horseshoe in your house	
		breaking a mirror	31-
		seeing a black cat crossing your path	11
		a four-leaf clover	

Can you think of any more superstitions? Do you think they should be taken seriously?

#### **EXERCISE 3**

The following are expressions connected with luck. Can you match the expression with the situation in which it is used?

1 Break a leg!	When someone is going to take an exam, go to an interview, start a new job, etc.
2 Beginner's luck.	In the theatre, actors say this to one another to bring good luck.
3 Best of luck.	When you have narrowly avoided misfortune.
<b>4</b> Better luck next time.	When someone fails a test or exam.
5 A lucky escape.	When someone wins at a game, and has never played the game before.

#### Unit 4 Predictions

#### **EXERCISE** 4

#### Ways of predicting the future

Match the method with its definition:



#### **EXERCISE 5**

Match the following to make expressions connected with prediction:

- 1 to wish
- 2 to believe
- 3 to predict
- 4 to read
- 5 to gaze into

#### **EXERCISE 6**

Now match the following with their opposites:

- 1 good luck
- 2 belief
- 3 lucky
- 4 superstition







Fill the gaps in the following sentences with the correct word:



EXERCISE 8

#### QUIZ - How superstitious are you?

Do this simple quiz to find out whether you depend on logic or superstition to get you through life!

1 Do you ever have your coffee arounds or tea-leaves read?

		se greanar er rea reaver r	Juan.
	<ul><li>never</li><li>2 Do you read your horoscope</li></ul>	sometimes s?	often
R	<ul> <li>never</li> <li>3 Do you have a `lucky charm or wear to bring you good lucky</li> </ul>		often around with you
	yes 4 Do you ever wish others `Go	od Luck'?	
	never 5 Do you have, or do you beli	sometimes sometimes eve you have, a lucky nun	often nber?
When yo	yes u have answered the questions,	add up your score, using th	is simple points system:

-	0	0	2	2
never	no	sometimes	often	yes

#### Conclusions

- 0-5 : You are a true sceptic! Your feet are firmly on the ground and you don't wait for luck to come to you; you go out and get it for yourself!
- 6-11 : You are quite superstitious, but you have a logical head on your shoulders.
- 12-15 : You are extremely superstitious. Look out for those ladders!



Some animals can be trained to work for us; dogs are an example.

Can you match the type of dog below with the job it commonly carries out?

1 guide dog		rounding up sheep on a farm
2 guard dog	MA	sniffing out bombs or chemicals, tracking suspected criminals using scent
3 sheep dog		helping to lead the blind
4 police dog		protecting a house or its owners from danger of intruders

#### **EXERCISE 2**

Sort the following into the correct groups:

INSECTS	BIRDS	SEA CREATURES
> (		

Match the collective noun with the correct animal group:



#### **EXERCISE** 4

Human bodies are covered with **skin** and **hair**. Match these animals with the correct skin covering:

- 1 bear
- 2 horse
- 3 fish
- 4 tortoise
- 5 bird

## e feathers feathers for feathers fur hair scales

#### **EXERCISE 5**

Some animals are associated with certain countries or places. Solve the anagrams below using the clues provided:



#### Unit 5 Animais



#### EXERCISE 6

*Read the text and fill the gaps with the correct word in the right form:* 

dog animal wolf mouse horse

Animals appear in many stories for children. Sometimes the animal represents fear or evil, like the big, bad \_\_\_\_\_\_ in the story of Little Red Riding Hood. In such stories, there is invariably a 'happy ending' involving the death of the wolf and a victory of Good over Evil. In other stories, animals are friendly towards humans, like the \_\_\_\_\_\_ Lassie and in the tales of 'The Lone Ranger' where the \_\_\_\_\_\_, Silver, is shown to have the qualities of loyalty and affection. In the Fables of Aesop, \_\_\_\_\_\_ are given human characteristics, and the stories are used to expose human failings or weaknesses; we are meant to learn a lesson from them. Of course, animals have always appeared in cartoons to provide humour, the most famous being Mickey \_\_\_\_\_\_, Bugs Bunny, and Tom and Jerry.



Complete the following by deciding which animal is involved:



#### **EXERCISE 8**

#### Animals

We sometimes attribute certain 'human' qualities to animals; for example, we often describe dogs as being 'faithful' and a pig as being 'greedy'.

Which special qualities do you associate with the following animals? Read the sentences and decide which animal is being described.



## Unit 6



### socialising

To most people in Western society, socialising is an important concept. The purposes of getting together with other people are varied: usually the main reason for social activities is relaxation or enjoyment, for example friends meeting on a Saturday night for a drink. Sometimes the gathering has a more formal or celebratory function (e.g. a wedding), or you can go out for a meal and mix business with pleasure by entertaining a prospective client, and so on.

#### **EXERCISE 1**

Below are five different social functions. Unscramble the letters to find out what they are (they all involve food).

DDNIWGE	
	marriage is involved
EINDNR TYAPR	
	an evening meal for a group of people
CIPICN	
	🖕 an outdoor meal
CARBEUBE	
	a meal which consists of food cooked outside on a grill
SAFTE	
	a large quantity of food, wine, etc. usually accompanied by celebrations
MALINGS VICE AND	

*Eating out or with company sometimes means we have to respect certain conventions of politeness or etiquette.* Put in the correct verb to complete the list of table manners *below:* 



#### EXERCISE 3

Put in order of importance the following reasons for socialising:

to enjoy yourself
to forget your problems
to meet people
to dance
to celebrate a special occasion
to see your friends
to find out the latest gossip

to get out of the house



Tick the following if you have ever been there. Put an L next to the ones you have not been to but would like to attend or visit and an X next to the ones that definitely do not interest you:



V-L-X		V-L-X		
	ballet		art gallery	
	opera		Z00	Trans
	theatre		restaurant	297
	concert (pop/rock)		disco	
	concert (classical)		carnival	
	museum		wedding	

Can you give reasons for your preferences?

#### **EXERCISE 5**

Fill the gaps in the sentences with the correct word from the box below:

	chat	argue	whisper	gossip	shout	mumble	
1	'd like to h	nave a		with	you abc	out your holic	lay plans.
2	There's no	need to		;I	can hea	ır you quite w	vell.
3	Why do yo	ou have to		W	/ith me e	very time I ma	ake a suggestion?
4	Don't was	te my tim	e with this l	dle		'	
5	Speak up!	I can't un	derstand w	'hat you' re	e saying v	when you	like that.
6			in my ear s	o nobody	else cai	n hear.	

#### EXERCISE 6 Words connected with humour Match the following: 1 to tell someone's leg 2 to make fun of a joke 3 to pull someone Fill the gaps with the correct phrase: 1 Everyone expects the best man to a few \_\_\_\_\_ at a wedding. 2 You shouldn't \_\_\_\_\_ just because they make a mistake. 3 Don't believe Uncle Jake's stories about being a spy; he's just \_\_ **EXERCISE 7**

Use the following words to complete the sentences which follow:

	kidding silly witty hilarious funny amusing
1	You might find it to write slogans on the school walls, but I certainly don't!
2	"I've just seen George Michael in the supermarket!" "No!"
3	You look a bit in that dress; maybe it's too big for you.
4	Don't be, dear. Of course I don't believe in UFOs.
5	He has a great sense of humour and a very
6	Did you see The Benny Hill Show last night? It was absolutely





#### **Celebrations and culture**

How do you celebrate your birthday?

What traditional customs (e.g. music, food, etc.) surround these events?

#### EXERCISE 2

#### **Religious festivals**

Each of the following Christian festivals has a special name; match the festival with its name from the list given below:

1 Good Friday	2 Ash Wednesday	3 Christmas	4 Easter	5 Epiphany
	The resurrection of (	Christ		
	The birth of Christ			
	The beginning of Le	nt (fasting)		
	The visit of the three	wise men to	the baby J	esus
	The death of Christ			

#### EXERCISE 3

The following are all non-religious festivals. Can you match each with the date on which it falls?



#### **Three Celebrations**

*Complete each paragraph using the words in the boxes:* 

sender lovers identity cards traditionally celebrate by sending each other St Valentine's Day is a day when \_\_\_\_ and flowers. Great mystery is supposed to surround the \_\_\_\_\_ does not reveal his or her \_\_\_\_\_ of the card who sightings tricks visitors victims growing , old and new, On the first of April each year, hundreds of \_\_\_\_\_

are played on unwary \_\_\_\_\_\_. Memorable tricks of the past have included a television news report claiming that spaghetti was \_\_\_\_\_\_ of 'little green men', supposedly \_\_\_\_\_\_ from the planet Mars. All stunts have to be completed by 12:00 midday, however, or they cease to be valid.



traditional apples house celebrate dress

Hallowe'en is the night when witches and evil spirits are banished. People often \_\_\_\_\_\_ with fancy \_\_\_\_\_\_ parties, dressing in \_\_\_\_\_\_ style as witches and ghosts. Games sometimes played include 'Trick or Treat', where children go from \_\_\_\_\_\_ to house hoping to fill an empty bag with sweets and toys.

A game called 'apple bobbing' is also played: \_\_\_\_\_\_ are placed in a bowl of water and everyone has to try to catch one using their mouths only – no hands! Of course, everyone gets very wet!



Match the following to form phrases:



#### EXERCISE 6

NOUN	ADJECTIVE
religion	religious
culture	
	traditional
custom	

*Complete the above and then fill the gaps in the sentences below:* 

- 1 It's \_\_\_\_\_ in many countries to have a Carnival every year as a celebration.
- 2 In Japan, it's \_\_\_\_\_\_ to take off your shoes before entering a house.
- 3 The \_\_\_\_\_\_ beliefs of some societies prohibit the consumption of pork.
- 4 \_\_\_\_\_\_ differences can lead to misunderstandings: in some countries drinking alcohol is encouraged as a social activity while in others it is strictly forbidden.

# Cultural knowledge quiz Match the following: 1 Pharaohs 2 Tsars 3 Zulus 4 Emperors 5 Aborigines Where would you see the following famous sights?



Which forms of headgear do you associate with the following countries?



## Unit 8



#### **EXERCISE 1**

Which of the following materials are synthetic (man-made) and which are made from natural fibres?

synthetic	natural	MATERIAL
		cotton
		nylon
		wool
		silk
		leather
		fur
		plastic

#### **EXERCISE 2**

Choose from the following to complete the sentences below:

#### fashion fashionable out of fashion out-dated old-fashioned

- 1 Flared trousers and flowery shirts were \_\_\_\_\_\_ in the 1960s and 1970s.
- 2 Magazines like 'Vogue' provide ideas and information about what's in \_\_\_\_\_\_ at the moment.
- 3 I was delighted when I came across a(n) \_\_\_\_\_\_\_ spinning wheel in the antique shop.
- 4 Platform shoes have been \_\_\_\_\_\_ for a long time but I think they're going to make a comeback.
- 5 Food shortages in Russian shops are due in part to the primitive tools and \_\_\_\_\_\_ farming methods used in the agriculture industry there.

Below are three words which describe the way people are dressed. Read the definitions and then complete the sentences which follow.

RF	smart trendy casual		d; neat n; of the latest fashio d comfortable	งท
		n I'm not working, I like nouse.	e to wear	clothes around
	<b>2</b> The f a		v him was at a disco; I remember I was wearing mini-dress from my favourite boutique.	
	<b>3</b> l'm g	joing to buy a	new suit to	o wear to the office

#### EXERCISE 4

Look at the pictures of different styles of knitwear and label them correctly with the following:



#### Unit 8 Clothes

#### **EXERCISE 5**

Look at the five items of clothing and choose the most suitable to complete the following sentences:



2 The old man was wearing \_\_\_\_\_\_ held up with a brown leather belt.

3 That \_\_\_\_\_\_ reminds me of my school uniform!

- 4 My Mum gave me a <u>hand-</u> for Christmas.
- 5 I bought a \_\_\_\_\_ and skirt to wear to the job interview.

#### **EXERCISE 6**

Look at the pictures and label the following types of tie:

1 bow tie 2 neck tie 3 cravat



Complete the sentences with the words from the box in their right forms:

butten zip elastic lace belt

- 1 My four-year-old son has already learnt to do up the \_\_\_\_\_ on his shoes.
- 2 The \_\_\_\_\_ on my anorak got stuck and I couldn't undo it.
- 3 One of the \_\_\_\_\_ has fallen off my shirt; could you sew it on for me?
- 4 It's time I bought some new underwear everything I've got is so old the \_\_\_\_\_\_ has gone.
- 5 If I didn't wear a \_\_\_\_\_\_ with these trousers, they would probably fall down!

#### **EXERCISE 8**

With which places do you associate these items of clothing?



#### **EXERCISE 9**

Match the items of headgear below with their owners:

- 1 bowler hat
- 2 wig
- 3 hard hat
- 4 helmet
- 5 veil







If you fill in an official form, such as a census, you may be asked to categorise your marital status into one of the following groups:

single

- married
- divorced

separated

- widowed
- - engaged

Make sure you know what all these words mean.

#### **EXERCISE 2**

Match the males with the females in the following categories:

1	mother-in-law	fiancé
2	spinster	widower
3	widow	father-in-law
4	fiancée	ex-husband
5	ex-wife	bachelor

#### **EXERCISE 3**

*Now complete these sentences to define the words given below:* 

	spinster	widower	engaged	ex-wife	fiancé
1	A man whose	wife has die	disa		
	A woman who				
3	A man who is	engaged to	be married i	s someboo	dy's
4	A woman who	o has divorce	ed her husba	nd becom	nes his
5	Before they g	et m <mark>a</mark> rried, a	i couple usua	ally gets	
Marriage

Fill the gaps in the text with the following words:

weds married marriage wedding

Tom and Laura's \_\_\_\_\_\_\_ took place on a beautiful day in June. The priest who \_\_\_\_\_\_\_ them was an old friend of the family and made them feel very relaxed. After the ceremony, they all went to sign the \_\_\_\_\_\_ certificate and the newly-\_\_\_\_\_ joined their family and friends for the reception.

# EXERCISE 5

Do you know the difference between the terms 'marriage' and 'wedding'? marriage - the legal union of husband and wife wedding - the ceremony and all the festivities connected with marriage

Fill the gaps to complete the following sentences. Use marriage or wedding:

1 Do you believe In \_\_\_\_\_?

2 I've been invited to Paul and Sarah's \_\_\_\_\_\_.

3 Their \_\_\_\_\_ lasted 22 years.

4 I went to their \_\_\_\_\_\_ but the rest of the family didn't approve of their \_\_\_\_\_\_.

# EXERCISE 6

Below is a text describing a typical English wedding. Rearrange the letters given in bold type to complete the paragraph. Then put them in the grid below:

A wedding in England is a very special occasion which requires months of preparation. Traditionally, the **1 RBEDI** wears a long white dress and **2 ELVI**, the **OGROM** wears a suit and all the guests dress up smartly. The bride may be attended by **1 DIABREMISDS** and/or pageboys while the **3 ETSB NAM** stands beside the groom.

Special religious songs called **③ YHSMN** are sung in church and after the **④ MERCENYO** is over, the newly-weds leave the church together and their friends and relatives throw **③ NOFITCET** over them. Later, everyone enjoys themselves at the reception, where they eat a wedding breakfast and toast the **③ UPOLCE** before they leave for their **④ NYONOEHMO**.

# Unit 9 Family & Marriage

	ð	
2	7	
3	8	
	9	
5	10	

Look at the sketch below and label the following:



#### EXERCISE 7

Here are some verb phrases connected with family, marriage and relationships:

going out with am close to keep in touch with left on the shelf

Use them to fill the gaps in the following sentences:

- 1 My sister's been \_\_\_\_\_\_ her boyfriend for over two years but I don't think they'll get married.
- 2 I \_\_\_\_\_ my parents even though I don't live at home any more.
- 3 | still \_\_\_\_\_ my French pen-friend and | hope one day she' || come and visit me.
- 4 She's thirty-five, still single and starting to feel as though she's been \_\_\_\_\_\_

Choose from the prefixes below to complete the following sentences:

un- ex- re- be-

- 1 I'll <u>name</u> my children after I get divorced.
- 3 She became another <u>married</u> mother living in the city.

4 He's been very <u>happy</u> since the divorce.

5 I tried to <u>friend</u> her but she preferred to be on her own.

## EXERCISE 9

*Check your understanding of the vocabulary in this unit by answering the following questions:* 

1 What is your present marital status?\_\_\_\_\_\_

2 A man who has never been married is called a \_\_\_\_\_\_

- 3 \_\_\_\_\_\_ is often thrown at the couple during the wedding.
- 4 The bride throws her \_\_\_\_\_\_ of flowers over her shoulder after the wedding.
- 5 People who are members of the same family are called relations or \_\_\_\_\_\_.

Init 1			
ET OF	letters		
erer		ventions, as are all forms of communic	

written or spoken.

*Find out what the following abbreviations stand for. The answers will be provided at the end of the unit.* 

	ABBREVIATIONS	
i.e.		
P.S.		
w.p.m.		
R.S.V.P.		
a.s.a.p.		
C.O.D.		
C.V.		
etc.		

# **EXERCISE 2**

If you can, look at the keyboard of a typewriter or a computer and find and write down the following punctuation items:

full stop	exclamation mark
comma	question mark
capital `a'	colon
dash	semi-colon
brackets	apostrophe
quotation marks	asterisk

Sentences are the basic units of written language. They are made up of words and put together to form paragraphs. Put the following units of language into order of 'size':

A service a fee 2000 VIC - Note 2000 VIC - Note 2000 VIC - Sec.	A particular - Pie Balance - P
The second	a part of a sentenc
R ment Sa Jon calegoratike, zala of San gala meta pr caleschap, rf i traggetoti	word
A geface is in whether is a considered of the construction of the construction of the construction of the field of the	syl
A Boloc St n antenin 5 methanistica methanologi e cuand under in tenders	A

PARAGRAPH PHRASE SENTENCE SYLLABLE LETTER (OF THE ALPHABET) WORD

## **EXERCISE** 4

Match the following words into pairs which have similar meanings:

1 note	author	Martille B
2 write	pamphlet	- Shan -
3 writer	memo	and the second s
4 brochure	jot down	

# **EXERCISE 5**

Match the following with their respective meanings:

#### Office jargon

A note circulated in an office between certain individuals
A piece of computer hardware which stores information
Pens, paper clips and other office equipment
Fens, paper with official information on it
A piece of paper with official information on it
A place where papers etc. are kept for reference purposes, often in alphabetical order
stationery

Use the words provided below to complete the text of this business letter:

candidate position referees application recommended temporary qualifications experience

> P.Trumper Esq. Barsted Philharmonic Orchestra Lamed Ave. London W12

Mr D. Fiddle 36 Cold Corner Terrace Beltup London E16

Dear Mr Fiddle,

Thank you very much for your letter of	and C.V., which we
read with great interest. Your	from the University of
Dullshill and relevant	of working with composers made you
a very strong and it is t	therefore with regret that I must inform
you that we are unable at this time to offe	er you a permanent
as concert violinist. However, I have	you to the board and
there is a possibility of a	post becoming vacant in the near
future. If you would provide the names ar	nd addresses of two,
the board will contact you to let you know	ow if you have been successful. The
details of your letter will, of course, remain	n strictly confidential.

Yours sincerely,

P. Trumper

# **EXERCISE 7**

#### **Related vocabulary**

11

Choose the word which best completes the following sentences:

ordered sent received registered mail

- 1 The office junior usually gets the job of making coffee and opening the \_\_\_\_\_\_.
- 2 If you have something valuable to send in a parcel, it's advisable to send it by \_\_\_\_\_ post.
- 3 He \_\_\_\_\_\_ off for the brochure three weeks ago but it still hasn't arrived.
- 4 Thank you for your letter which I \_\_\_\_\_\_ this morning.
- 5 The furniture which I \_\_\_\_\_ was damaged in transit and I would like a complete refund or a replacement.

Use the abbreviations in the box to complete the following sentences:

- 1 Send an up-to-date copy of your \_\_\_\_\_\_ along with your job application.
- 2 She's a fast typist; she can do over 90 \_\_\_\_\_.
- 3 The vacancy has been filled, \_\_\_\_\_\_ the job no longer exists.
- 4 If you want to swim, bring your bathing costume, a towel, suncream \_\_\_\_\_\_.

5 You pay a small deposit now and the rest is \_\_\_\_\_\_.

- 6 I'm sorry about the delay. Your order will be sent \_\_\_\_\_\_.
- 7 I'll write again soon. Love from Daniel.\_\_\_\_\_ Did you see the match on Saturday?
- 8 You are invited to a party to celebrate the engagement of Peter and
  Sonya. \_\_\_\_\_ by 11th April.

ref etc.	et cetera (and the rest; and so on)	
i.e.	<i>id est</i> (that is)	
P.S.	postscript	
<b>w.p.</b> m.	words per minute	
a.s.a.p.	as soon as possible	
R.S.V.P.	répondez s'il vous plaît (please reply)	
<b>C.O.D</b> .	cash on delivery	
C.V.	curriculum vitae	

# Unit 11 En travel

# **EXERCISE 1**

Below are words connected with various means of transport. Can you sort them into the correct categories? (There are five in each category.)

N

	r	unway line pilo		
	RAILWAY	PLANE	CAR	
2				- C.
				_ (

# **EXERCISE 2**

Select the correct word from those given to complete the sentences below:

- 1 There's a **delay/diversion**. We have to take a different route.
- 2 Let's take the **motorway/driveway** to avoid the traffic jams in town.
- 3 Some trains have been dismissed/cancelled because of staff shortage.
- 4 If you don't want to get into trouble with the police, keep within the **speed/driving** limit.
- 5 Motorways and dual carriageways have more than one traffic road/lane.

# Unit 11 Travel

EXERCISE 3

**Giving directions** 

Fill the gaps in the dialogue below using the following words:

set keep reach get junction

- A: Excuse me, can you tell me how to get to the leisure centre, please?
- B: Yes, of course. You \_\_\_\_\_\_ going until you \_\_\_\_\_\_ the first \_\_\_\_\_\_. Turn right and then take the first left after the railway crossing. Keep going until you \_\_\_\_\_\_ to the second \_\_\_\_\_\_ of traffic lights. The leisure centre is on your right.
- A: Thank you.

# **EXERCISE** 4

R	What should this word read?	AMBULANCE
	Why is it sometimes written like this?	
	The ambulance service is part of the <b>e</b> services exist?	mergency services. What other emergency

# **EXERCISE 5**

Fill the gaps in the text below to complete the paragraph:

vehicles priority pavements emergency way

Police cars, fire engines and ambulances have special \_\_\_\_\_\_ on the road. In an \_\_\_\_\_\_, they do not have to stop at traffic lights, can mount \_\_\_\_\_\_ to avoid obstacles in their way and other drivers must keep to the left in order to leave space for these \_\_\_\_\_\_ to pass. The noise of the siren tells other road users to make \_\_\_\_\_\_.

# Unit 11 Travel

# **EXERCISE 6**

#### Man-made systems

Match the following well-known engineering feats with the correct description:



# EXERCISE 7

There are a number of different names for the places where we walk or drive. Below are some. Choose the correct phrase to complete the expressions appropriately:



# **EXERCISE 8**

Label the cars correctly using the words given in the box:

boot	bumper	bonnet	headlight	number-plate	tyre	roof-rack

# Unit 11 Travel



# **EXERCISE 9**

Match the following vehicles or vessels with the correct sketches:

- 1 hot-air balloon
- 2 submarine
- 3 canoe
- 4 spaceship
- 5 helicopter
- 6 caravan



Now use this vocabulary to do the exercise below:

- 1 You paddle this down a river.
- 2 A kind of house on wheels.
- 3 An underwater naval vessel.
- 4 This is not an aeroplane but it can take you high up into the clouds.
- 5 We crossed the sea by this instead of by boat.
- 6 A vehicle for travelling to the moon or to other planets.





cookery

# **EXERCISE 1**

#### **Ethnic dishes**

From which countries do these traditional dishes originate?

Mexico	Italy England India Germany	Spain Greece France China	Japan
DISHES	COUNTRY	DISHES	COUNTRY
Paella		Fish and chips	
Sauerkraut		Snails in garlic	
Moussaka		Spaghetti	
Fried rice		Chilli	
Sushi		Curry	

# EXERCISE 2

#### Imports and exports

Match the country with a product it is famous for:

- 1 New Zealand
- 2 Holland 3 Denmark 4 France 5 Greece bacon

Sort the following into SEAFOOD and MEAT categories:

squid	veal	tongue	prawns	mussels	
chop	os live	er lobste	er tuna	steak	



	SEAFOOD	MEAT
)		



# **EXERCISE** 4

#### Ways of cooking

Match the following to make common expressions connected with cooking:



# **EXERCISE 5**

Find five different ways of cooking in the following anagrams:

L	Ι	G	R		E	D	
Ε	В	Т	0	D	L		
К	D	Α	В	E			
R	F	Ε	D	I			
W	Ε	S	Т	D	Ε		

What do these words have in common?

cut carve chop slice peel grate

*Use a dictionary to find out when each word is used. Then complete the recipe for a Spanish omelette below with correct forms of five of these words:* 

To make a Spanish omelette, first \_\_\_\_\_\_\_ the onions and fry them gently in a little oil. Next, \_\_\_\_\_\_\_ the potatoes and \_\_\_\_\_\_ them up into cubes. Fry these until they begin to soften and then add some finely \_\_\_\_\_\_\_ seasonal vegetables: carrots and peas are popular choices. Beat the eggs with some milk, salt and pepper and put them into the pan, on top of the vegetables. Leave to allow the eggs to cook thoroughly underneath and sprinkle with \_\_\_\_\_\_ cheese before browning under the grill for a few minutes.



# EXERCISE 7

Fill the gaps in the sentences below with words from the box below:

sliced carved grilled stuffed peeled

- 1 A popular Greek hors d'oeuvre is \_\_\_\_\_\_ vine leaves.
- 2 Oranges need to be \_\_\_\_\_\_ before you eat them.
- **3** Bread is \_\_\_\_\_\_ and buttered to make sandwiches.
- 4 Grandfather \_\_\_\_\_\_ the joint and we all enjoyed the rich flavour of the meat.
- 5 Sausages lose some of their fat when they are \_\_\_\_\_

#### **Quick Food-and-Drink Quiz**

With which countries do you associate the following drinks?



# **EXERCISE 9**

Answer the following questions:

1 Which vegetable did Popeye eat to make him strong?

2 What was the forbidden fruit in the Garden of Eden?

3 Which food is produced by bees?

4 From which fruit is the drink cider made?

**5** Tagliatelli, tortellini and rigatoni are all types of pasta; from which country does pasta originate?

# Unit 13



# EXERCISE 1

#### Appearance

You may have heard a number of different words used to express 'fat' or 'thin' when describing people. Here are some examples:

chubby	plump	overweight
--------	-------	------------

all mean 'fat' in some way, while

slim skinny frail

are ways of saying 'thin'.

The reasons for the variety of expressions is that each word contains more in its meaning than just **fat** or **thin**. We use **chubby** or **plump** in an affectionate way, often to describe children. It can also be applied to other people and is more polite than the word **fat**. **Overweight** is also a more polite expression than **fat** and is sometimes used in a clinical way, by doctors or officials.

Slim is a complimentary word for thinness, while **skinny** is slightly derogatory and suggests **too thin**.

Frail is used most often for old people and denotes weakness as well as thinness.

*Complete these sentences with the correct word:* 

- 1 What do you say to someone when you don't want to hurt their feelings but you are concerned that they are putting on a lot of weight? Aren't you a little \_\_\_\_\_\_?
- 2 What might you say to a child who is gaining weight? You're getting quite \_\_\_\_\_, aren't you!
- 3 What could you say about a fashion model's enviable figure? She's very \_\_\_\_\_\_ with long legs.
- 4 She's eighty-two years old, small and very \_\_\_\_\_\_.
- 5 You should eat more; you're getting very \_\_\_\_\_.
- 6 He's a sweet baby, with \_\_\_\_\_ pink cheeks.



#### Find the villains --- police offer reward!

#### Police report file number: 253

At approximately 22:20 hours on the night of 22nd September, two people were seen getting out of an X-registered Ford Escort in Brixton High Street. They then forced entry to Jones' Jeweller's shop, and made off with valuables worth over £250,000. The alarm was raised by a passer-by, who told the police that the thieves were dressed all in black: one was a woman aged 30-35, with short, spiky hair, thick lips and dangly ear-rings. The other was described as male, 35-40 years of age, bald, with thick eyebrows.

*Can you pick out the suspects from the line-up below?* [see pictures]



#### **EXERCISE 3**

#### Character

Match the opposites in the following list of character traits:

1 sensitive	miserable
2 clumsy	tactless
3 cheerful	unreliable
4 loyal	graceful
5 reliable	unsympathetic
6 trustworthy	insensitive
7 tolerant	disloyal
8 sympathetic	untrustworthy
9 tactful	intolerant

# Unit 13 People

# **EXERCISE** 4

*To show that you can understand and use the words in* EXERCISE 3 *correctly, select the correct word to fill the gaps in the sentences below:* 

- 1 I have just heard from a \_\_\_\_\_\_ source that this isn't the first time such an accident has occurred.
- 2 I have complete faith in her; she has always been a very \_\_\_\_\_\_ employee.
- 3 You should be more \_\_\_\_\_\_ towards people who have different opinions from yours.
- 4 He's a very \_\_\_\_\_ child; he gets upset easily if the others tease him.
- 5 She's so \_\_\_\_\_ when she's not wearing her glasses; she trips over everything.

## **EXERCISE 5**

From the sentences below, decide which of the three words given is the correct one:

- 1 Someone who is happy one day and miserable the next is **stubborn/moody/intolerant**.
- 2 If you've just passed an exam, you feel very **pleased/contented/cheerful** with yourself.
- 3 If you don't say `please' and `thank you', then you're not being very kind/polite/nice.
- 4 Once you decide something, nothing will change your mind; you're very **stable/constant/stubborn**.
- 5 If you accept other people's points of view, you are **sympathetic/tolerant/tactful**.
- 6 You don't think before you speak; the moment you open your mouth, you say something tactless/clumsy/rough.
- 7 If you're always tripping over or breaking things, you are clumsy/reckless/insensitive.
- 8 If you always arrive at meetings at the correct time, you are **timely/punctual/loyal**.



Divide the following characteristics into 'positive' or desirable characteristics and 'negative' ones:

intelligent	disloyal	tolerant	reliable	stubborr	n tactless	clumsy
punc	ctual mo	ody pa	tient trus	tworthy u	unsympathet	lic

POSITIVE	NEGATIVE

# **EXERCISE 7**

Now write some sentences about yourself, including your positive and negative characteristics. Use some of the words above, as in the example: e.g. I'm a loyal friend. I don't say things behind my friends' backs.

# Unit 14 The sea

# **EXERCISE 1**

Look at the map below and insert the names of the five seas in the correct places:



**EXERCISE 2** 

Match the sketches with the six popular watersports named below:





Use the words in the box below to form compound nouns with the word 'sea'; then use these compounds in the right form to complete the sentences below:

	horse front food gull bed lion side sick weed shell
ATTA AD	1 The <u>sea</u> is the floor of the sea.
	2 We ate fresh lobster, crabs, oysters and other <u>sea</u> in a restaurant on the coast.
	3 A small fish which resembles a very different animal is a <u>sea-</u> .
	4 A <u>sea-</u> is a large seal of the North Pacific Ocean.
12	5 I like to collect different kinds of <u>sea</u> when I go walking on the beach.
SSA	<b>6</b> I'm not used to travelling by boat; I feel a little <u>sea</u> .
	<ul> <li>7 Seais a kind of plant which grows in the sea; a delicacy in some countries — the Japanese eat it fried.</li> </ul>
	8 I wanted a view of the sea so I booked into a hotel on the sea .
	9 The <u>sea</u> town of Folkestone is a popular summer holiday resort.
€_	10 A flock of hungry <u>sea</u> followed the ship for miles.

Make sure you know the meaning of the words in the box below:

flag	sail	mast	deck	steering wheel

Now use them to complete the diagram :



Do you know of any myths or legends connected with the sea? Read the account of the mermaid below and then complete the exercise which follows it:

#### The Mermaid

Mermaids appear in the oldest legends of some of the world's oldest cultures. Sailors returning from far-off lands and seas often spoke of seeing mermaids and 'sea wives'. Alexander the Great, it was said, had several adventures with beautiful sea maidens, visiting the bottom of the sea in a glass globe. According to myth, mermaids have no soul and in folk tradition they are sad and lonely creatures. One story tells of the beautiful mermaid of the Holy Island of Iona, off Scotland, who visited daily an unknown saint who lived there. She was in love with him and wanted the soul that mermaids lack. The saint told her that, to gain a soul, she must renounce the sea. This was impossible, so she left in despair and never returned. But her tears remained and form the grey-green pebbles which are found only on the island.

Look up the meanings of these words if you don't know them and then complete the sentences below:

lack globe renounce legend myth tradition

, we decided to have turkey for

1 In keeping with \_\_\_\_\_ our Christmas dinner.

- 2 The Geography teacher asked me to point out where Africa was on the \_\_\_\_\_\_.
- 3 Your daughter should concentrate more on her schoolwork, Mrs Jacobs; she \_\_\_\_\_\_ self-discipline.
- 4 Medusa was the unfortunate woman in the Greek \_\_\_\_\_\_ who was loved by the god of the sea.
- 5 I remember reading about the \_\_\_\_\_\_ of Robin Hood when I was a small child.
- 6 When Max Muggins the Mugger was released from jail he decided to \_\_\_\_\_\_ his previous way of life and become a monk.

Use the word 'fish' to form compound nouns in order to identify the items below:



*Complete the sentences with the words above:* 

- 1 Someone who sells fish in a shop is called a \_\_\_\_\_.
- 2 A flat sea creature with five arms is a \_\_\_\_\_.
- 3 The men took a small \_\_\_\_\_ out to sea for the morning catch.
- 4 An old man was sitting on the harbour wall, mending his \_\_\_\_\_\_ with nylon thread.
- 5 Uncle Jack showed me how to hold the \_\_\_\_\_ and told me I had to be very quiet and very patient if I wanted to catch a fish.
- 6 A bearded \_\_\_\_\_\_ entertained the sailors with his tales of past adventures at sea.

# Unit 15



# sport & fitness

# **EXERCISE 1**

#### **Sports venues**

Where might the following sports be played?



*Complete the sentences below with any of the venues mentioned either above or in the box below:* 



# EXERCISE 2'

Many team sports involve hitting a ball. Match the following pieces of equipment with the sport in which each is used:



# **EXERCISE 3**

Match the sport with the scoring system used:

1 tennis	try
2 football	run
3 cricket	round
4 rugby	goal
5 boxing	point

# **EXERCISE** 4

Which sports do you associate with the following expressions?

18 A	EXPRESSIONS	SPORTS
	knock-out	
mini	hole in one	
* AJ	bull's-eye	8
- A- BB	hat trick	



Scoring

#### Ways of opening a game

Match the following ways with the appropriate sport:



# EXERCISE 6

#### **Movements**

Fill the gaps in the sentences below using the verbs given in the box:

bend stretch climb lean push

1 The average housewife has to \_\_\_\_\_\_ the stairs about 22 times a day.

2 Don't \_\_\_\_\_ against that window; it's not very safe.

- **3** To do this exercise, you have to \_\_\_\_\_\_ from the hips and touch your toes.
- 4 We had to \_\_\_\_\_\_ the car to the side of the road and wait for the mechanic to arrive.
- 5 If you stand on tiptoe and \_\_\_\_\_ your body upwards, you might be able to touch the ceiling.



Eating habits are gradually changing. Doctors and nutrition experts are encouraging people to eat less red meat, less sugar and more fresh vegetables. Below are five words connected with eating:

DIET VEGETARIAN WHOLEFOOD ADDITIVES ENERGY

People have more time to spare these days, so many take up exercise as a hobby. With excess energy needing to be used up, fitness and health have become popular interests. Below are five common words related to exercising.

JOGGING	GYMNASTICS	WORKOUT	AEROBICS	<b>KEEP FIT</b>	

Find these 10 words in the wordsearch square below:





Student's Boo

#### **Key Features**

ocabula

The Vocabulary Files series consists of 5 Books, 64 pages each, for CEF Levels: AI - A2 - BI - B2 - CI

10

- The aim of the series is to give students the chance to expand their vocabulary in different areas.
   Each unit deals with a common Vocabulary topic; the vocabulary is taught through a variety of exercises with lots of illustrations to make them more lively and interesting.
- This series can be used as **Time Fillers**; when teachers have some extra time and they need something to do to help students revise what they have already been taught. Alternatively, it can also be used to help weak students enrich their vocabulary in various common topics.
- Levels B1, B2 and C1 in this series have also been written for students who are planning to take the IELTS exam. They cover some of the main vocabulary points that IELTS candidates will need for the Listening, Reading, Writing and Speaking sections of the exam. The vocabulary that students acquire in each of these books will help them to achieve the score they want in the IELTS exam.
- The 15 units in each of these books, focus on topic-specific vocabulary areas, which may be required in the IELTS exam (for example, economy, education, health, etc). Some Exercises focus on general vocabulary items, which can be used in all aspects of the English language. Many of these words are relevant to specific tasks in the IELTS exam (for example, describing how something works, writing a letter or describing a house).
- The C1 book also focuses on the Academic Word List. These are some of the most frequently used words in academic texts. Students need to learn such words in order to get a high IELTS score and study in an English speaking university.

